

THE BABYSITTING COMPANY

THE BABYSITTING COMPANY ("TBC") IS A CERTIFIED, LICENSED, AND FULLY INSURED REFERRAL SERVICE THAT OFFERS RELIABLE AND QUALIFIED SITTERS TO HOTELS, RESORTS, SPECIAL EVENTS, PRIVATE RESIDENCES, AND INTERNATIONAL AND DOMESTIC TRAVEL. SITTERS ARE HANDPICKED AND MATCHED PERFECTLY FOR EACH FAMILY'S NEEDS AND REQUESTS. ALL SITTERS ARE THOROUGHLY SCREENED, PERSONALLY INTERVIEWED, HAVE A CLEAR BACKGROUND CHECK AND DRUG TEST, A VALID CPR CERTIFICATION, SIGN A CONFIDENTIALITY AGREEMENT, AND ARE OVER 18 YEARS OLD. IN ADDITION, ALL SITTERS SPEAK FLUENT ENGLISH, AND MANY SPEAK OTHER LANGUAGES AS WELL. SITTERS CAN BE AVAILABLE AT ANY TIME OF THE DAY OR NIGHT FOR AS MANY HOURS AS NEEDED. TBC IS ABLE TO ACCOMMODATE MOST LAST MINUTE AND SPECIAL REQUESTS. ONCE THE SITTER IS CHOSEN, A PROFILE, INCLUDING THE SITTER'S FULL NAME, CONTACT INFORMATION, BIOGRAPHY AND PHOTO WILL BE PRESENTED (FOR RESERVATIONS MADE WITH 24 HOURS NOTICE). **WE STRICTLY ENFORCE A 4-HOUR MINIMUM. RESERVATIONS ARE BILLED FOR THE FULL TIME RESERVED.**

TO MAKE A RESERVATION, COMPLETE A RESERVATION REQUEST IN ITS ENTIRETY. A CREDIT CARD IS REQUIRED FOR ALL RESERVATIONS. VISA, MASTERCARD, AND AMERICAN EXPRESS ARE ACCEPTED. NO CASH. FAX TO (888) 407-7822 OR E-MAIL TO RESERVATIONS@THEBABYSITTINGCOMPANY.COM. ONCE RECEIVED, RESERVATION WILL BE CONFIRMED BY PHONE AND/OR EMAIL.

FOR RESERVATIONS MADE AFTER NORMAL BUSINESS HOURS OR FOR LAST MINUTE REQUESTS, PLEASE CALL DIRECTLY AT (888) 407-7822.

INDIVIDUAL FAMILY RATES

1-2 CHILDREN (SIBLINGS ONLY)	\$35 PER HOUR
3-4 CHILDREN (SIBLINGS ONLY)	+\$5 PER HOUR

MULTIPLE FAMILY RATES

AN ADDITIONAL \$10 PER HOUR FEE WILL BE CHARGED FOR EACH ADDITIONAL FAMILY USING THE SAME SITTER OR SITTERS (COUSINS, FRIENDS OR ANY OTHER RELATIONSHIP INCLUDED). WHEN SHARING A SITTER, CHILDREN MUST BE IN THE SAME ROOM OR HOME. ALL CHARGES ARE PROCESSED ON ONE CREDIT CARD. 20% GRATUITY ADDED TO THE TOTAL.

HOLIDAY RATES

FOR ALL HOLIDAYS, THERE WILL BE A \$50 NON-REFUNDABLE BOOKING FEE AND 20% GRATUITY ADDED TO THE TOTAL.

HOLIDAYS: NEW YEAR'S DAY*, VALENTINE'S DAY (AFTER 4PM)*, MARTIN LUTHER KING JR. DAY, PRESIDENTS DAY, GOOD FRIDAY, EASTER SUNDAY*, FIRST NIGHT OF PASSOVER, MOTHER'S DAY, MEMORIAL DAY*, FATHER'S DAY, JUNETEENTH, FOURTH OF JULY*, LABOR DAY*, HALLOWEEN (AFTER 4PM)*, THANKSGIVING*, CHRISTMAS EVE (AFTER 4PM)*, CHRISTMAS DAY*, NEW YEAR'S EVE (AFTER 4PM)**.

*ADDITIONAL +\$10 PER HOUR FOR THESE HOLIDAYS

**\$75 PER HOUR FOR NYE

ADDITIONAL FEES

AGENCY FEE (YEARLY) \$100 COVERS ALL BOOKINGS THROUGH THE YEAR IN ALL CITIES. EXCLUDING HOLIDAYS. RESERVATIONS ARE SUBJECT TO AVAILABILITY.

AGENCY FEE (PER BOOKING) \$35 PER RESERVATION. EXCLUDING HOLIDAYS. RESERVATIONS ARE SUBJECT TO AVAILABILITY.

PARKING CLIENT IS RESPONSIBLE FOR ALL PARKING CHARGES. IF SELF-PARKING IS NOT AVAILABLE OR IT IS UNSAFE, THE SITTER WILL VALET PARK AND THE FEE WILL BE CHARGED TO THE CLIENT.

TOLLS CLIENT IS RESPONSIBLE FOR ALL TOLLS.

SICK CHILDREN +\$10 PER HOUR (FEVER, RUNNY NOSE, COUGH, VOMITING, DIARRHEA, ETC.)

SPECIAL NEEDS +\$10 PER HOUR (ADD, ADHD, BI-POLAR, AUTISM OR ANY CONDITION REQUIRING EXTRA ASSISTANCE)

LATE END 20% GRATUITY WILL BE ADDED TO RESERVATIONS ENDING AT 2 A.M. OR AFTER.

LAST MINUTE \$100 WHEN BOOKING A SITTER WITH 4 HOURS NOTICE OR LESS. 20% GRATUITY ADDED TO TOTAL.

EARLY START \$100 WHEN BOOKING A SITTER TO BEGIN BETWEEN 12 A.M. AND 6 A.M. 20% GRATUITY ADDED TO TOTAL.

TIME ADJUSTMENT \$35 WHEN CHANGES ARE MADE OR MODIFIED WITHIN 24 HOURS OF RESERVATION +\$100 IF WITHIN 4 HOURS OF RESERVATION

AFTER HOURS FEE \$50 WHEN SCHEDULING OR CONFIRMING A RESERVATION AFTER NORMAL BUSINESS HOURS

**FEES ARE SUBJECT TO CHANGE IF THE INFORMATION GIVEN AT THE TIME OF SCHEDULING THE RESERVATION IS DIFFERENT THAN AT THE TIME OF SERVICE.

GRATUITY

GRATUITY IS NOT INCLUDED FOR STANDARD RESERVATIONS AND SHOULD BE GIVEN TO THE SITTER DIRECTLY IN CASH OR ON THE CREDIT CARD RECEIPT PROVIDED AT THE END OF THE RESERVATION AND AT EACH CLIENT'S DISCRETION. FOR GROUPS, HOLIDAYS, LAST MINUTE RESERVATIONS, EARLY START, AND RESERVATIONS ENDING AT 2AM OR LATER, 20% GRATUITY WILL AUTOMATICALLY BE ADDED TO THE TOTAL.

IMPERMISSIBLE DIRECT CONTACT WITH SITTER

CLIENT SHALL NOT CONTACT THE SITTER DIRECTLY FOR ANY REASON WHATSOEVER. CLIENT WILL BE ALLOWED AN INTRODUCTORY CALL TO MEET THE SITTER, BUT ALL OTHER CONTACT MUST BE MADE DIRECTLY THROUGH TBC. ADDITIONALLY, ALL RESERVATIONS MUST BE MADE DIRECTLY THROUGH TBC. IF A CLIENT VIOLATES THIS POLICY, THERE WILL BE AN ADDITIONAL SERVICE CHARGE THAT IS ADDED TO THE CLIENT'S BILL, AND THERE IS A POSSIBILITY THE RESERVATION MAY NOT BE FULFILLED. ADDITIONALLY, SITTERS WILL RECEIVE REPRIMAND FOR SPEAKING DIRECTLY WITH THE CLIENT AND/OR ALLOWING A RESERVATION TO BE BOOKED DIRECTLY WITH A SITTER. IF COMPANY DETERMINES THAT CLIENT IS WORKING DIRECTLY WITH SITTER WITHOUT TBC, A PENALTY FEE OF UP TO \$5,000.00, WHICH IS EQUIVALENT TO THE BUYOUT FEE, WILL BE CHARGED TO THE CLIENT BY THE COMPANY. CLIENT IS HEREBY ACKNOWLEDGING AND AUTHORIZING COMPANY TO CHARGE HIS/HER CREDIT CARD ON FILE FOR SUCH FEES.

CANCELLATION AND MODIFICATION POLICY

THE FIRST HOUR OF EACH INDIVIDUAL SERVICE AND BOOKING FEE(S)/ AGENCY FEE(S) ARE CHARGED UPON CONFIRMATION. THIS DEPOSIT IS NOT REFUNDABLE AND NOT TRANSFERABLE FOR ANY DAY, TIME OR REASON. WE STRICTLY ENFORCE A 48-HOUR CANCELLATION AND MODIFICATION POLICY FOR ALL STANDARD BABYSITTING RESERVATIONS AND A 72-HOUR CANCELLATION AND MODIFICATION POLICY FOR RESERVATIONS WITH MULTIPLE BABYSITTERS, FOR GROUPS, SPECIAL RATES, OVERNIGHTS, TRAVEL, EARLY AND LATE STARTS AND FOR HOLIDAYS (NEW YEARS DAY, MARTIN LUTHER KING JR. DAY, VALENTINES DAY, PRESIDENT'S DAY, FIRST NIGHT OF PASSOVER, GOOD FRIDAY, EASTER SUNDAY, MOTHER'S DAY, FATHER'S DAY, JUNETEENTH, MEMORIAL DAY, FOURTH OF JULY, LABOR DAY, HALLOWEEN, VETERAN'S DAY, THANKSGIVING, CHRISTMAS EVE, CHRISTMAS DAY, AND NEW YEARS EVE). IF THE RESERVATION IS CANCELED OR MODIFIED WITH LESS THAN THE REQUIRED 48 OR 72 HOURS NOTICE, THE FULL REMAINING BALANCE OF THE SCHEDULED HOURS WILL BE CHARGED TO THE CREDIT CARD PROVIDED AT THE TIME THE RESERVATION WAS MADE. CANCELLATIONS AND MODIFICATIONS MAY ONLY BE MADE BY SPEAKING WITH THE BABYSITTING COMPANY DIRECTLY OR WITH A TIMED STAMPED VOICEMAIL. CANCELLATIONS AND/OR MODIFICATIONS BY TEXT, BY EMAIL AND/OR DIRECTLY WITH THE BABYSITTER WILL NOT BE HONORED. MODIFICATIONS MADE WITHIN 24 HOURS OF A RESERVATION OR AFTER HOURS WILL INCUR AN ADDITIONAL FEE. **THERE ARE NO EXCEPTIONS.**

THEBABYSITTINGCOMPANY.COM P (888)407-7822 F (888)407-7822

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Milwaukee | Chicago | Dallas | Austin | San Antonio | Los Angeles | Orange County | San Francisco | Seattle

THE
BABYSITTING
COMPANY

RESERVATION REQUEST

REFERRED BY: _____

TO MAKE A RESERVATION, COMPLETE A RESERVATION REQUEST IN ITS ENTIRETY. A CREDIT CARD IS REQUIRED FOR ALL RESERVATIONS. VISA, MASTERCARD, AND AMERICAN EXPRESS ARE ACCEPTED. NO CASH. FAX TO (888) 407-7822 OR E-MAIL TO RESERVATIONS@THEBABYSITTINGCOMPANY.COM. ONCE RECEIVED, RESERVATION WILL BE CONFIRMED BY PHONE AND/OR EMAIL.

FOR RESERVATIONS MADE AFTER NORMAL BUSINESS HOURS OR FOR LAST MINUTE REQUESTS, PLEASE CALL DIRECTLY AT (888) 407-7822.

CLIENT: _____ EMAIL (REQUIRED FOR E-RECEIPT): _____

CLIENT CELL PHONE: _____ ALTERNATE PHONE: _____

HOTEL / BUILDING NAME: _____ ROOM / UNIT: _____

ADDRESS (STREET, CITY, STATE, ZIP): _____

RESERVATION NAME (AT HOTEL): _____

EMERGENCY CONTACT NAME: _____ CELL PHONE: _____ RELATIONSHIP: _____

CHILD'S NAME: _____ AGE: _____ DOB: _____ SPECIAL NEEDS/ ALLERGIES: _____ M F

CHILD'S NAME: _____ AGE: _____ DOB: _____ SPECIAL NEEDS/ ALLERGIES: _____ M F

CHILD'S NAME: _____ AGE: _____ DOB: _____ SPECIAL NEEDS/ ALLERGIES: _____ M F

CHILD'S NAME: _____ AGE: _____ DOB: _____ SPECIAL NEEDS/ ALLERGIES: _____ M F

CHILD'S NAME: _____ AGE: _____ DOB: _____ SPECIAL NEEDS/ ALLERGIES: _____ M F

IS YOUR CHILD SICK OR GETTING OVER AN ILLNESS? : Y N IF YES, PLEASE EXPLAIN _____

LIST ALLERGIES OF ANYONE IN THE HOME / HOTEL ROOM THAT ARE NOT LISTED ABOVE: _____

PLEASE INCLUDE ALL DATE(S), START TIME(S) AND APPROXIMATE END TIME(S). IF ANTICIPATED RETURN IS AFTER 2AM PLEASE CHECK BOX BELOW.

RESERVATION 1 DAY/DATE: _____ START: _____ (AM/PM) END: _____ (AM/PM) RETURN AFTER 2AM: Y N

RESERVATION 2 DAY/DATE: _____ START: _____ (AM/PM) END: _____ (AM/PM) RETURN AFTER 2AM: Y N

RESERVATION 3 DAY/DATE: _____ START: _____ (AM/PM) END: _____ (AM/PM) RETURN AFTER 2AM: Y N

RESERVATION 4 DAY/DATE: _____ START: _____ (AM/PM) END: _____ (AM/PM) RETURN AFTER 2AM: Y N

RESERVATION 5 DAY/DATE: _____ START: _____ (AM/PM) END: _____ (AM/PM) RETURN AFTER 2AM: Y N

ADDITIONAL DATES/TIMES: _____

ARE CHILDREN SIBLINGS? Y N WILL SWIMMING BE REQUIRED: Y N SITTER PREFERENCE: MALE FEMALE NO PREFERENCE

TELL US ABOUT YOUR IDEAL SITTER: _____

LANGUAGE PREFERENCE (ALL SITTERS SPEAK ENGLISH): _____ LIST PETS IN THE HOME / HOTEL ROOM: _____

SPECIAL REQUESTS / INSTRUCTIONS (PLEASE NOTIFY THE BABYSITTING COMPANY): _____

COMMENTS: _____

AGENCY FEE (MUST CHECK ONE) COVERS ALL RESERVATIONS FOR THE NEXT YEAR, EXCLUDING HOLIDAYS, LAST MINUTE AND AFTER HOURS RESERVATIONS: \$100 ANNUAL BOOKING \$35 PER RESERVATION

PRINTED NAME: _____ SIGNATURE: _____ DATE: _____

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Milwaukee | Chicago | Dallas | Austin | San Antonio | Los Angeles | Orange County | San Francisco | Seattle

THE
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RESERVATION CONTRACT AND ACKNOWLEDGEMENTS

PLEASE INITIAL EACH PROVISION INDICATING THAT YOU UNDERSTAND AND AGREE WITH THE FOLLOWING TERMS:

(_____) **SATISFACTION GUARANTEE**

IF FOR ANY REASON YOU ARE UNSATISFIED WITH YOUR SITTER AT ANY TIME DURING THE RESERVATION, PLEASE CALL THE BABYSITTING COMPANY IMMEDIATELY AND ALTERNATE ARRANGEMENTS WILL BE MADE TO MEET YOUR SATISFACTION.

(_____) **ACKNOWLEDGMENT OF RATES, FEES, AND PENALTIES**

CLIENT HAS BEEN PROVIDED WITH TBC'S RATES AND POLICIES HAS HAD AN OPPORTUNITY TO REVIEW THEM. CLIENT ACKNOWLEDGES AND AGREES TO ALL OF TBC'S FEES AND POLICIES, INCLUDING ANY PENALTY FEES. CLIENT AGREES TBC IS ONLY A REFERRAL SERVICE. ALL SITTERS PROVIDED TO CLIENT ARE INDEPENDENT CONTRACTORS AND ARE NOT AGENTS, REPRESENTATIVES, OR EMPLOYEES OF TBC. CLIENT FURTHER ACKNOWLEDGES AND AGREES THAT ALL FEES ARE NON-REFUNDABLE UNDER ANY CIRCUMSTANCES, INCLUDING WEATHER, ILLNESS, OR ANY OTHER EMERGENCIES. THIS ACKNOWLEDGEMENT IS GOVERNED BY THE LAWS OF THE STATE OF FLORIDA. IN THE EVENT OF A DISPUTE, THE PARTIES UNCONDITIONALLY AGREES THAT THE COURTS IN AND FOR MIAMI-DADE COUNTY, FLORIDA SHALL BE THE EXCLUSIVE JURISDICTION TO RESOLVE ANY DISPUTES. FURTHERMORE, TBC SHALL BE ENTITLED TO RECOVER ITS REASONABLE ATTORNEYS' FEES AND COSTS OF ANY SUCH ACTION.

(_____) CLIENT AUTHORIZES TBC TO CHARGE MY CREDIT CARD FOR SITTING SERVICES, PARKING FEES, AND/OR ADDITIONAL AGENCY FEES AND/OR RECOVER OUTSTANDING FEES FROM CREDIT CARD ACCOUNT INFORMATION HELD BY THE HOTEL (WHEN APPLICABLE).

(_____) **CANCELLATION AND MODIFICATION POLICY**

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(_____) **IMPERMISSIBLE CONTACT WITH SITTERS**

CLIENT ACKNOWLEDGES AND AGREES THAT IT SHALL NOT DIRECTLY CONTACT SITTER, HIRE OR RETAIN THE SERVICES OF SITTERS THAT ARE PRESENTED TO CLIENT BY TBC FOR SITTING SERVICES OR ANY OTHER SERVICES. CONTACT AND HIRING MUST BE MADE DIRECTLY THROUGH TBC. CLIENT MAY NOT SHARE SITTERS CONTACT INFORMATION WITH ANY THIRD PARTY. IF CLIENT VIOLATES THIS PROVISION AND DIRECTLY CONTACTS, HIRES, RETAINS, OR SHARES THE SERVICES AND OR CONTACT INFORMATION OF SITTER WITHOUT TBC, CLIENT IS AGREEING TO BE CHARGED A PENALTY OF UP TO A \$5,000.00, AND HEREBY AUTHORIZES THE USE OF THE CREDIT CARD ON FILE FOR THESE CHARGES.

(_____) **COMPANY CONTACT INFORMATION**

CLIENT ACKNOWLEDGES AND AGREES THAT IT HAS RECEIVED THE CONTACT INFORMATION FOR TBC AND CLIENT UNDERSTANDS HOW TO CONTACT TBC AFTER HOURS BY CALLING THE AFTER-HOURS (24/7) PHONE NUMBER **888-407-7822** AND THAT THE EMAILS ARE NOT MONITORED AFTER THE OFFICE CLOSES.

CARD NUMBER: _____ EXP DATE: _____ SECURITY CODE: _____

BILLING STREET ADDRESS: _____ CITY: _____

STATE: _____ COUNTRY: _____ POSTAL/ZIP CODE: _____

PRINTED NAME: _____

SIGNATURE: _____ DATE: _____

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